

## NWBen Board & Committee Meetings and Compliance Calendar as at 20 July

JANUARY 31 2009	<b>3<sup>RD</sup> Annual performance Report</b> for period 1 January 2008-31 December 2009 <ul style="list-style-type: none"> <li>• Financial Report 1 Jan-31 Dec 2008 DEEWR</li> <li>• KPI Report for 2008 DEEWR</li> <li>• BVET Report BVET</li> <li>• BVET Financial Report BVET</li> </ul>	Template on TRANSIT (To be submitted by Authorising Officer) Online (TRANSIT) – Authorising Officer Online (TRANSIT) – Authorising Officer Downloaded by SWL Manager through <a href="https://www.workplacement.nsw.edu.au/login.php">https://www.workplacement.nsw.edu.au/login.php</a> Submitted by Authorising Officer	<b>COMPLETED</b>
FEBRUARY 6 <sup>th</sup> 7.30am – 9.30am Eden Gardens	1 <sup>st</sup> Board Meeting		<b>COMPLETED</b>
20 February	CTS and ASP Committee Meeting for 2009 (1) 9.30am-11.30am Pymble Office, Shop 10/859 Pacific Highway PYMBLE	Report to Board Meeting via email (EO)	<b>COMPLETED</b>
25 February	SWL Committee Meeting (1)	Report to Board via email EO)	<b>COMPLETED</b>
FEBRUARY 28 2009	<ul style="list-style-type: none"> <li>• 2006-2009 Strategic Plan Review - DEEWR</li> <li>• 2009 Business Plan - DEEWR</li> <li>• Audit Report - 2008 DEEWR</li> </ul>	Template on TRANSIT – Submitted by EO Template on TRANSIT – Submitted by EO Authorising Officer	<b>COMPLETED</b>
20 MARCH -7.30am-8am 8am-9am Eden Gardens, North Ryde	Special Meeting followed by  <b>AGM</b>	CONFIRMED BY BOARD on 6 February	<b>COMPLETED</b>
27 May - 9.30am-11.30am	CTS and ASP Committee Meeting (2) Pymble Office, Shop 10/859 Pacific Highway PYMBLE	Report to Board Meeting 12 June	<b>COMPLETED</b>
5 June	<b>BVET progress report 1 Jan – 30 June</b> (Projected)	BVET Report on-line (download from May)	<b>COMPLETED</b>
25 June 10am	DEEWR Monitoring Meeting		<b>COMPLETED</b>
12 June 8.30am Eden gardens	First Finance Committee Meeting	Ian, Helen, Anna, Helena	<b>COMPLETED</b>
late day 15 JULY	<b>DEEWR Progress Report</b> DEEWR	Template on TRANSIT - Authorising Officer	<b>COMPLETED</b>
16 July 8.30am Eden Gardens	Second Finance Committee Meeting	Ian, Helen, Helena Anna	<b>COMPLETED</b>
17 July (was 12 June)	2 <sup>ND</sup> Ordinary Board Meeting Review of Insurances	Emailed Board Members	<b>COMPLETED</b>

17 August - 9.30am-11.30am	CTS and ASP Committee Meeting (3) Pymble Office, Shop 10/859 Pacific Highway PYMBLE	<b>CANCELLED BY EMAIL TO Board and Committee 9/3/09</b>
28 August	3 <sup>RD</sup> Ordinary Board Meeting	CONFIRMED BY BOARD on 6 FEBRUARY
2 October 9.30am-11.30am	CTS and ASP Committee Meeting (4) Pymble Office, Shop 10/859 Pacific Highway PYMBLE	Pymble Office, Shop 10/859 Pacific Highway PYMBLE
23 October	BVET Report to end December (Projected)	On-line Report – Noel for Ian to upload
30 October	4 <sup>th</sup> Ordinary Board Meeting	CONFIRMED BY BOARD on 6 February
November (TBA)	SWL (2) Committee Meeting	
15 December 2009	<ul style="list-style-type: none"> <li>• 4<sup>th</sup> Annual Performance Report due for period 1 Jan -30 Nov 09</li> <li>• KPI Report - DEEWR</li> <li>• Audited Financial Report</li> </ul>	Template on TRANSIT – Authorising Officer Authorising Officer Authorising Officer
18 December	CHRISTMAS GET TOGETHER	<b>TO BE CONFIRMED BY BOARD</b>
<b>FINAL DATE FOR BVET REPORT TO BE CONFIRMED WHEN ADVISED</b>		

**Notice of Meeting, Agenda and Minutes of the previous meeting should be sent **one week** prior to the Relevant Meeting. Include reports and papers that need to be read prior to the meeting where possible please.**